

## Accessory Structure Requirements

An accessory structure is incidental to the primary structure. It is a non-living space. Examples of accessory structures are a trellis, gazebo, deck, shade structure, shed, a fire pit, or an outdoor BBQ.

Regardless if a permit is required or not, contact the Planning Division for specific zoning regulations regarding the height, setbacks, and size of accessory structures allowed. Regulations vary from subdivision to subdivision.

1. *Determine if a building permit is required for an accessory structure.*

**A permit is required if any of the following conditions exist:**

- Gas or electric fire pit – O.T.C. (over-the-counter)
- Permanent outdoor fireplace - with plan check
- Built-in BBQ - with plan check
- A trellis, patio cover, deck or shed that is attached to the main structure or not listed as exempted from a permit below – with plan check.

**A permit is not required for the following:**

- Fire pit (solid fuel only)
- Trellis 120 sf or less (calculated from the projected overhangs)
- Patio cover or shed 120 sf or less (calculated from exterior wall to exterior wall)
- Decks not exceeding 200 sf in area, are not more than 30 inches above grade and do not serve an exit door.

When a permit is not required, standardized engineering methods and good construction practices must still be adhered to.

2. *When a building permit is required, submit the following:*

- **Plot Plan**

Specify location, easements, dimensions, and setbacks in relation to all structures, pools and property lines. Indicate all dimensions of the property lines and a north arrow. Indicate the address of the project, legal property owner's name and phone number.

- **Drawing Details and Specifications:**

Include complete construction details of the accessory structure and specify the structure's height. Engineering required for fireplaces over 6' in height. Indicate size and type of materials. Gas schematic for any gas runs.

For submissions that require professional engineering, drawings and calculations shall be stamped and signed by a California registered civil or structural engineer.